

Position Description **FP&A Analyst**

Job Title:	FP&A Analyst
Reporting to:	Head of FP& A Commercial
Department:	Finance
Location (primary):	Palma – Hybrid working

Job Purpose.

Reporting to the WebBeds Head of FP& A Commercial

- Provide management information to the business including financial, operating, purchasing and sales consolidated data
- Take responsibility for controlling all trading output to the WebBeds business, ensuring that all reports are up-to-date, relevant, accurate and driven from a common source.
- Business partner to the WebBeds management team.

Key Responsibilities.

- Supporting to the WebBeds the Head of FP& A Commercial in defining and creating relevant Daily, Weekly & Monthly Central Webbeds Commercial reporting
- To play a key role with the testing of the newly created WebBeds Data Lake and assisting the Head of FP& A Commercial in the definition of the datasets with the necessary Business rules to create self-service capabilities
- By consolidating regional data, own the daily and weekly distribution of key trading reports to the business, providing brief insight into notable trading changes or trends
- Assist with the necessary testing in the ERP implementation
- Work with the business and support leaders to identify reporting requirements both for today and suggesting new reports for the future to improve decision making abilities
- Support the business with ad hoc data requests relating to trading performance
- CFO assistance given to help consider, reach and confirm a particular conclusion or resolution
- Guide and consult with business leaders to interpret the data and identify trends
- To provide forecasting and budgeting support for Supplier Override arrangements
- Work with and direct internal and external development teams to deliver required specifications

- Work with the mapping team to ensure consistency across the reports
- Maintain database integrity along with system developers to ensure that necessary amendments and data refreshes are delivered
- Producing month end reports and other ad hoc reporting requirements (e.g. KPI reporting and interpretation)
- Occasional travel may be required to the company offices worldwide.

Key Measures.

- Identifies and develops management reporting capabilities from booking, Data Lake and financial systems.
- Timely delivery of management reporting identified on a regular basis as outlined during requirements gathering and identified on an ongoing basis.
- Ensuring easy report accessibility for cross departmental and cross regional reporting requirements.
- Drives business decision making through appropriate presentation, interpretation and guidance of reports generated to commercial and finance teams.

Required Experience and Knowledge.

Essential

Qualifications & Knowledge

- Excel expert.
- Experience in a role using complex data warehouse, databases and reporting capabilities.
- This position is very interactive across all business functions so a confident and proactive personality is desired to support colleagues through data requests, provide problem solving support and fresh approaches to how we deliver to the end user.
- Highly organised and able to manage own time effectively to meet deadlines.
- Display confidence in drilling into big data sets
- Financial background preferable
- Produces high quality work – consistently, accurately and on time.
- Confidence in carrying out the consulting aspect of the role to guide business leaders.
- Anticipates and resolves problems.
- Communicates effectively at all levels.
- IT literate and able to implement new systems with support from IT staff.
- Serve as an expert user in the MIS of the business Highly organised and able to manage own time effectively to meet deadlines.
- Shows drive, energy and determination to achieve results.
- Builds and develops a strong relationship with supporting teams in multiple locations.

Experience, Skills and Behavioural Requirements	<ul style="list-style-type: none"> • Flexible and Adaptable to a constantly changing business environment • Proven analytical skills preferably gained in a financial support role • Problem solving and attention to detail • Able to communicate effectively & professionally both verbally and in writing • Strong multitasking skills and able to prioritise and meet deadlines • Strong interpersonal skills • Able to build effective working relationships with other areas of the business and enjoy working in a team • Communicates effectively at all levels.
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Desirable	
Qualifications & Knowledge	<ul style="list-style-type: none"> • SQL and Access Database Expert • Power BI • Worked with and/or good familiarity with multiple MI systems (e.g. Cognos, Business Objects, etc). • Flexibility in working with different systems

About WebBeds.

Launched in 2013, WebBeds is the world's fastest growing B2B travel intermediary, or 'bedbank', providing accommodation and ground product distribution services to the travel industry. We source content from travel suppliers, aggregate and merchandise that content in the WebBeds platform, then distribute it to our global network of travel trade clients, who sell to the travelling public.

Our clients – online travel agencies, retail travel agents, corporate travel managers, tour operators, wholesalers, tourism boards, super apps, DMC's, group providers, airlines and more – access the company's huge global inventory of more than 368,000 hotels (comprising 30,000+ direct contracts, 70+ integrated third-party providers and 60+ major hotel chains) through market-leading, trade-only booking websites or via simple and seamless API connectivity. In addition to hotel product, clients can also book over 5,500 transfer services in 1,200 destinations along with thousands of guided excursions and tickets for attractions.

Our supplier partners – global hotel chains, independent hotels, apartments, resorts, attractions, transfer and sightseeing companies and more – benefit from our global distribution network of over 44,000 travel companies in more than 145 source markets and are supported by a local dedicated point of contact focused on ensuring we deliver value, choice, expertise and an unrivalled level of service.

WebBeds operates global coverage through four geographic regions – Europe, Asia Pacific, MEA (Middle East and Africa) and Americas - with over 1,400 travel professionals working in 50 offices worldwide. WebBeds also operates specialist brands JacTravel DMC and Umrah Holidays International. JacTravel DMC provides tailor-made travel arrangements for offline FIT and groups traveling to the UK, Ireland and key mainland European destinations to the international travel trade. Umrah Holidays International is a genuine pioneer, providing online pilgrimage travel services to travel agencies worldwide.

Find out more about the WebBeds business at www.webbeds.com

WebBeds is a division of Webjet Limited (ASX: WEB).